

**Southeast Texas Area (SETA) 67**  
**Correctional Facilities Committee (CFC) Monthly Meeting**  
**P.O. Box 925241, Houston, TX 77292-5241**

**Approved Minutes**

**CALL TO ORDER (Llame Pedir)** on 02/21/18 at 7:30pm by Chris D at the Delta Club (6401 SW Freeway, Suite 110 Houston, TX 77074) with a moment of silence followed by the Serenity Prayer. All were welcomed. Approximately 25 members were in attendance.

**CHAIR REPORT (Coordinador Informe) – Chris D**

- Committee voted to move monthly meetings. New location is at the Spanish 66 location. The address is 5645 Hillcroft near Westpark. 730 pm the 3<sup>rd</sup> Wednesday of the month expect during Assembly. Larry L will have a flyer regarding the new location at Assembly to inform the Area. The next meeting will be at the Assembly (Sheraton North; 15700 John F. Kennedy Blvd., Houston, TX 77032 4:30pm)
- He announced the Correspondence Chair position is now open. He gave a detailed description of what the job entails. No one was willing to stand. Tammy Z will fill in until the position is filled.
- He talked about the upcoming Spring Workshop/Orientation on 3/24/18 at Intergroup at 9am (4140 Directors Row, Houston, TX 77092). The TDCJ Orientation will be followed by a discussion of what CFC does along with the other arenas for service within CFC. Roy E had flyers available for folks to take back to their home groups.
- The SETA CFC Budget for 2019 was presented. Much Discussion. He asked all to email him their concerns to take into consideration.
- He made the final request for the Subcommittee Chairs to email him their updated job descriptions. If no changes are needed to job descriptions do sent Chris D an email stating "No changes".
- Please email agenda additions or corrections at least a week before upcoming SETA CFC meeting.

**ALT CHAIR REPORT – Roy E**

- He had Grapevines as approved by the Committee to pass along to members to take inside the Units.
- He is in the progress of setting up a bank account for the 3<sup>rd</sup> Annual National Corrections Conference in 2019. The Advisory Board of the National Corrections Conference has an ad-hoc Committee responsible for establishing the guidelines for the Conference. To date there has only been 1 Conference so there is not set guidelines for the incoming Host Areas to review and incorporate.
- A meeting with NETA started at the Duncan Unit in Dibol, Texas the 2<sup>nd</sup> and 4<sup>th</sup> Saturday of the month. In need of volunteers in the Cleveland area.
- Our annual Spring TDCJ training will be on March 24<sup>th</sup> at 9am at Intergroup. This is a special volunteer training so all you have to do is show up with an ID. In addition to the TDCJ orientation there will be a workshop explaining the other types of 12<sup>th</sup> step service available.

**SECRETARY'S REPORT (Revision Minuto) – Diane M;** (Note, previous Minutes are posted on the SETA CFC website aa-seta.org)

February's Minutes were unanimously approved. The Master SETA CFC Roster was passed around and will be updated. Minutes shall be sent to Cindy, IT Chair, to update the SETA website.

**TREASURER'S REPORT (Informes de Tesorero) – Amy E;** absent (Note, detailed financial reports are on the SETA CFC website aa-seta.org)

February's Treasurer Report was approved with corrections. Additional information was necessary.

**OLD BUSINESS (Negocio Viejo)**

- Still waiting for 3 Committee Chairs to review and submit suggestions on the SETA CFC job descriptions – Chris D. Only 3 Reports are lacking.
- Open Position: Correspondence/Pre-lease Chair
- Updating the Correspondence and Pre-Release data base.

**NEW BUSINESS**

- The Upcoming SETA CFC Conference

**LITERATURE REPORT – Larry L** No report sent. The order was unanimously approved.

**CORRESPONDENCE/PRE-RELEASE (Correspondence y Ante-Release)-Open Position**

There were about 30 letters in the PO Box which is about 3 months of activity. Tammy Z will step in until Correspondence/Pre-Release Position is filled. Ideally the position will be filled by one already actively involved in Corrections work because of it complexities and importance.

**BLUE CAN (Contenedor Azul)-Richard D;** absent

**SETA CFC CONFERENCE – Cindy M;**

- Tentative location for planning meetings will be the same location of our new SETA CFC monthly meetings which is the Spanish District 66; 5645 Hillcroft. Luis will check with members of District 66.
- A binder was pass along with the details of prior year’s Conference.
- She is in the progress of nailing down a location to Host the Conference.
- To date the open positions are registration and PI. Please send speaker ideas. More information to come.

**INFORMATION TECHNOLOGY (Tecnologia de la informacion) - Cindy M;**

She will update The SETA CFC website to include the new pamphlets and the upcoming Orientation/Workshop 3/24 at Intergroup.

**SPANISH LIASONT – Luis P;**

He stepped up as the Spanish Liaison for the upcoming SETA CFC Convention. He stated that he will keep the 4 Spanish District in the Area informed. Districts 63, 64, 65 and 66. He would like SETA CFC to help host a workshop in the Spanish Districts. He was open to dates and times. Looking for input from the Committee.

**GRAPEVINE (GV) – Roland R;**

He was attending the Area GV Committee meeting to gather information to bring back to SETA CFC monthly meeting at the Delta Club.

7<sup>th</sup> Tradition basket = \$26.00

**ADJOURNMENT (Aplazar):** Meeting closed with the Responsibility Statement with a thank you for all who attend

**UPCOMING EVENTS/ANNOUNCEMENTS/ATTACHMENTS**

SETA CFC Special TDCJ Orientation, March 24. Saturday 9 am at Intergroup 4140 Directors Row, Suite D Houston, TX 77092  
Next SETA CFC meeting will be April 6 at the Assembly. Sheraton North Hotel (157 John F. Kennedy Blvd; Houston Room)