

SETA Finance Committee Meeting

08-20-2025

The Finance Committee discussed the approval of the 2026 budget and the funding of the delegate for the 2025 General Service Conference. Christina S emphasized the need to follow the Policy and Procedure Manual (PMP), which mandates funding the delegate if sufficient funds are available. The committee agreed to fund the delegate with \$10,250, minus previous payments, totaling \$8,050. They also discussed the need to send out budget worksheets for the 2026 budget and reviewed the 2027 SETA convention contract, which includes a \$155 room rate and \$4,500 for meeting space. The committee plans to invite the 2026 convention chair to discuss their budget.

Action Items

- [] Send out budget worksheets for 2026 to officers and committee chairs, with a 2-week deadline.
- [] Invite the 2027 SETA convention chair or alternate to the next Finance Committee meeting to discuss the convention contract.
- [] Follow up with the 2026 SETA convention committee to discuss their budget and financial status.
- [] Send the 2027 SETA convention contract to the Finance Committee members.
- [] Alicia to send the check to fully fund the delegate to the General Service Conference.

Outline

January Assembly and Budget Approval

- Katherine and Christina discuss the challenges of getting the budget approved at the January assembly, which is held at the convention.
- Christina emphasizes the need to define what a balanced budget means for the group.
- Katherine mentions the difficulty of the January assembly and the lack of clarity among members about the budget plan.
- Christina suggests that most people have different ideas about a balanced budget and that the group needs to decide on a common definition.

Introductions and Meeting Start

- Kevin opens the meeting with a moment of silence and introduces the committee members.
- Kevin introduces himself as the Finance Chair and lists the other committee members, including Mike, Catherine, Jackie, Christina, Alicia, Daryl, Terry, Brandy, and Byron.

- Kevin mentions that there are no minutes from the last meeting and reopens the discussion on funding the delegate.
- Christina shares the Policy Maintenance Procedure (PMP) that states the finance committee must fund the delegate if sufficient funds are available.

Discussion on Delegate Funding

- Christina argues that based on the PnP, the finance committee must fund the delegate.
- Catherine agrees with Christina, stating that they have the money and should fund the delegate.
- Katherine and Christina discuss the financial status of the state convention and the potential impact on the delegate funding.
- Mike questions the decision to fund the delegate without approving the budget, suggesting it should be discussed at the next assembly.

Approval of Delegate Funding

- Katherine suggests putting the delegate funding on the agenda for the next assembly.
- Christina and Speaker 3 discuss the current budget status and the amount of money already spent and received.
- The committee decides to send the check to fully fund the delegate, with a show of hands indicating a majority in favor.
- Kevin confirms the decision and instructs Alicia to send the check.

Budget Worksheet and Convention Planning

- Katherine emphasizes the need to send out the budget worksheet to officers and committee chairs.
- Kevin agrees to send out the worksheet and put it on the agenda for the next meeting.
- Christina mentions receiving a contract for the 2027 CETA convention and suggests reviewing it at the next meeting.
- The committee discusses the importance of staying on top of the 2026 convention budget and planning for the 2027 convention.

Final Discussions and Responsibility Statement

- Katherine and Christina discuss the challenges of approving the budget late and the impact on the treasurer.
- Katherine suggests that if more money is needed, it can be approved by the assembly if it is for 12-step work.
- The committee closes the meeting with a responsibility statement, emphasizing their commitment to financial responsibility and transparency.