

Meeting Minutes

Date: February 19, 2026

Time: 8:34 PM

Opening: Serenity Prayer led by Kevin W.

Attendance:

- Patty H. – SETA Chair
- Shayla June – District 40 Representative
- Terri T. – Member
- Catherine G. – Member
- Tony A. – TFC Chair Support
- Kevin W. – Finance Chair

Note: No secretary present; no prior secretary report.

New Business

1. 2022 Guidelines

- 2022 guidelines have been posted on the website.
- Cheryl updated materials for online posting.
- Budget Committee was asked to review and remove outdated items as needed.

2. 2022 Minutes / Policy & Procedures (P&P)

- 2022 minutes were enacted and later removed from P&P.
- Edit #2 was referenced, but prior editorial details were unclear.

- Patty removed references to Court of Common Pleas, tax-exempt status, and Harris County court system.

- P&P has since been updated and distributed.

Motion #6: Approve 2022 referenced minutes.

Discussion Items

3. Election Facilitator Expenses

- October elections currently do not include a budget line item for facilitator expenses.
- Area 65: Rich W. is willing to serve; estimated cost ~\$500 (travel and lodging).
- Historical review (2018–2019) shows facilitator costs inconsistently included.
- Recommendation: Add a budget line item for election facilitator in election years.

4. Facilitator Travel Line Item

- Patty requested adding a specific line item for facilitator travel.
- Further clarification needed before proceeding.
- If approved: Motion will be added to agenda and guidelines updated.

5. San Jacinto College Contract Review

- Reno was not in attendance.
- 9 breakout rooms confirmed.
- Pricing discrepancy noted; total referenced: \$1,712.50.
- Contract not yet signed.

Motion: Tony A. made a motion regarding contract review.

Next Meeting: March 18, 2026

Adjournment: 8:34 PM By responsibility statement from Kevin W