

Southeast Texas Area Assembly of Alcoholics Anonymous



4th Quarter Assembly Minutes **Saturday & Sunday** **October 3-4, 2020**

Online via Zoom Meeting*

***This we owe to A.A.'s future; to place our common welfare first to keep our Fellowship united.
For upon A.A. unity depend our lives and the lives of those to come.***

**Due to the COVID-19 Pandemic and orders laid out by the Governor of Texas, the Assembly was unable to meet in person.*

**Area Committee Meeting
Saturday, October 3, 2020 (AM)**

Zoom Meeting Format – Christina S.

- Instructions were laid out for how the meeting would be run

Open of Area Committee Meeting – Rick M.

- Welcomed everyone
- Opened meeting with moment of silence followed by the Serenity Prayer

Preamble to SETA Policies and Procedures Manual – Christina S.

- Read the Preamble to the SETA Policies and Procedures Manual

Area Committee Roll Call – Kathleen T.

- Was not called verbally; Roll Call was submitted by email
- 76 voting members (officer, committee, DCM, past delegate, convention chair, or GSR) – First Roll Call
- See Page 19-20 for table of Area Committee Roll Call

Secretary's Minutes – Pam F.

- August 2020 minutes were approved as submitted

Treasurer's Report – Ron S.

- Report was incomplete. Will be corrected and presented at the Area Assembly in the PM.

NEW BUSINESS

Election of 2022 SETA Convention Chair – Rick M.

- Debi F. talked to Beaumont to see if they would be willing to allow Houston to host the 2022 Convention due to probable cancelation of the 2021 Convention.

IT Committee Motion to Modify E-mail Guidelines – Vern P.

- See <http://www.aa-seta.org/agenda/index.shtml> for complete Motion

Motions to Lower the Restricted Funds for the Convention Fund – Michelle H.

Background:

On April 9, 2006, the following motion was passed:

Area Convention funds should be separated from the Southeast Texas Area budget and account. A separate restricted fund should be established for convention monies. A suggested cap of \$15,000 should be placed on this account. Any monies over the cap will be directed to the Finance Committee for a recommendation.

Currently any funds over \$15,000 in the Convention Fund are moved to unrestricted funds. The SETA Convention has been fully self-supporting the last 10 out of 11 years. The following is 11 years of SETA Convention Net history:

Year	Convention Net/(Loss)	Location
2010	\$456.04	Beaumont
2011	\$18,810.33	Galveston
2012	\$13,421.47	Galveston
2013	\$1,189.55	Houston
2014	\$8,602.93	Beaumont
2015	\$5,844.82	Galveston
2016	(\$2,814.36)	Galveston

2017	\$214.00	Houston
2018	\$5,106.53	Beaumont
2019	\$5,887.69	Galveston
2020	\$6,837.37	Galveston

Motion:

The Area Finance Committee would like to make the following motion:
 If approved this motion will be added to the Policies & Procedures Manual.

A cap of \$7,500 should be placed on Convention Fund. Any monies over the cap will be directed to the Finance Committee for a recommendation.

Motion to Establish a Permanent SETA Convention Checking Account with Chase Bank – Michelle H.

It has long been an option for the SETA Convention Committee to close the (outgoing) convention bank account with one bank and open a new account with a bank of choice. The preferred bank of choice has been up to the current committee. The current SETA Convention Chair and the Area Treasurer have recently run into several obstacles that lead to research and discussions. With ever changing banking laws, regulations & policies it is difficult to open new accounts for the SETA Convention Committee at every rotation.

We consulted with the bank SETA uses, Chase bank. There are branches located throughout all of Area 67. This adds convenience for all SETA Convention Committee Member regardless of where they are located. The committee feels it is of great importance to document this in our Policies & Procedures Manual as well as the SETA Convention Guidelines to ensure it is not misunderstood with each rotating convention committee.

SETA uses Chase Bank for all the Area’s banking needs and after consulting with Chase Bank at length regarding such policies and options, the Area Finance Committee would like to recommend the following motion for the Area’s consideration:

The Motion As Proposed Will Read:

The SETA Convention Committee will have one separate and individual checking account with Chase Bank for all convention financial needs.

The signors on the checking account according to Chase Bank’s requirements will be:

- Convention Committee Chairperson
- Co-Chairperson
- Convention Committee Treasurer
- Alternate Treasurer
- Area Treasurer
- Area Secretary

No SETA Convention Committee member or account signors will have authority or SETA’s support to close the SETA Convention Chase Bank Account without the Area’s approval first.

Add to Policies & Procedures Manual and SETA Convention Guidelines:

If approved, this motion shall be added to the following:

1. SETA Policies & Procedures Manual under the section titled “SETA CONVENTION”, page11, item number 6 g
2. SETA Convention Guidelines under the section titled “Treasurer”, page

Announcements – Christina S.

- Reminder to all voting members to login to Zoom with the Zoom link created by Tech 12 ; non-voting members to login with the link created by SETA.

Close Meeting – Responsibility Statement

**Area Assembly Meeting
Saturday, October 3, 2020 (PM)**

Zoom Meeting Format – Christina S.

- Instructions were laid out for how the meeting would be run

Open of Area Committee Meeting – Rick M.

- Welcomed everyone
- Opened meeting with moment of silence followed by the Serenity Prayer

Preamble to SETA Policies and Procedures Manual – Christina S.

- Read the Preamble to the SETA Policies and Procedures Manual

Area Committee Roll Call – Kathleen T.

- Was not called verbally; Roll Call was submitted by email
- 76 voting members (officer, committee, DCM, past delegate, convention chair, or GSR) – First Roll Call
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Secretary's Minutes – Pam F.

- August 2020 minutes were approved as submitted

Treasurer's Report – Ron S.

- 2nd Quarter Treasurer's Report was approved with corrections
 - Operating Fund beginning 01/01/2020 is \$71,812.11. Deposits to Operating Funds is \$39,079.34. Checks written on Operating are \$17,942.56. Net change of \$21,136.78. Total Bank Balance Ending 6/30/2020 of \$92,948.89.
 - First box is our Operating Funds broken down by each quarter.
 - Second box is our SWRSSA Fund broken down.
 - Third box is our Convention Fund broken down which shows an beginning balance as of 4/1/2020 is \$11,500. The 2021 Convention Advance is \$2,100. For the 2020 Convention income/return we have \$9,841.70. With the reduction of \$2,100 from \$9,841.70 plus the beginning balance of \$11,500, there was a total of \$19,241.17. To maintain our \$15,000 Convention reserve fund, the overage of \$4,241.70 was moved to unrestricted funds.
 - Funds Ending Balance as of 6/30/2020 is \$92,948.89. Convention Loss Reserve is \$4,000; Convention Fund is \$15,000; State Convention Loss Reserve is \$3,000; Prudent Reserve is \$34,828.73; Unrestricted Funds according to the latest bank statement is \$36,120.16.
 - Second page of the report reflects everything that was spent for the year.
 - Last three pages of the report are the breakdown of group contributions for the 2nd Quarter.
- 3rd Quarter Treasurer's Report was approved with corrections
 - Operating Fund beginning 01/01/2020 is \$71,812.11. Deposits to Operating Funds is \$43,734.42. Checks written on Operating are \$30,164.33. Net change of \$13,570.09. Total Bank Balance Ending 9/30/2020 of \$85,382.20.
 - First box is our Operating Funds broken down by each quarter.
 - Second box is our SWRSSA Fund broken down.
 - Third box is our Convention Fund broken down which shows an ending balance as of 9/30/2020 is \$15,000
 - Funds Ending Balance as of 9/30/2020 is \$85,382.20. Convention Loss Reserve is \$4,000; Convention Fund is \$15,000; State Convention Loss Reserve is \$3,000; Prudent Reserve is \$34,828.73; Unrestricted Funds according to the latest bank statement is \$28,553.47.
 - Second page of the report reflects everything that was spent for the year.
 - Last three pages of the report are the breakdown of group contributions for the 3rd Quarter.
- 2nd and 3rd Quarter Treasurer's Reports approved as submitted.

NEW BUSINESS

Election of 2022 SETA Convention Chair – Rick M.

- Tabled until January 2021 Area Assembly

IT Committee Motion to Modify E-mail Guidelines – Vern P.

- See <http://www.aa-seta.org/agenda/index.shtml> for complete Motion
- Rick from District 32 said he got his new login and password but wanted to know if old system is still be in place; Vern P. said yes and will stay in place until all incoming rotation is fully trained.
- Motion was approved by Area Assembly

Motions to Lower the Restricted Funds for the Convention Fund – Michelle H.

- See Area Committee Meeting, Saturday, October 3, 2020 (AM) for full report
- Q&A/Comments:
 - (Q) Mike D. concerned that costs keep rising, why take it away if we may need it? (A) If we continue to restrict these funds, we won't be able to use them for other Area needs.
 - (Q) Veronica asked with the starter fund of \$3000 will it affect the money advancement for the SETA convention; (A) No, not with the data that was collected over the last 11 years.
 - (Q) Mike D. asked why are we reducing it now? (A) Referred back to the data corrected over the 11 years. We already have a safety net in place for any loses with regards to SETA and State Convention.
 - (Q) David L. asked if there is a point where we need to give a hotel over \$7,500. (A) No. Not to my knowledge.
 - Veronica stated that as a past area convention chair, she was confident in the Finance committee's motion and thought it was a good idea to lower the restricted funds.
- Motion was passed with a 2/3 majority vote of 42 – For, 5 – Against.

Motion to Establish a Permanent SETA Convention Checking Account with Chase Bank – Michelle H.

- See Area Committee Meeting, Saturday, October 3, 2020 (AM) for full report
- Q&A/Comments:
 - Veronica stated that when she was SETA convention chair, she was unable to access funds as easily. I love this proposal!
 - Mike D. stated Good Idea! It was hard for Beaumont and College station because of limited bank access.
 - Michelle H. stated that we are not trying to tie hands, it's just getting hard to open new accounts with bank regulations. There are Chase banks in most areas for future committees.
- Motion was passed with a 2/3 majority vote of 46 – For, 0 – Against.

Announcements – Christina S.

- Reminder to all voting members to login to Zoom with the Zoom link created by Tech 12 ; non-voting members to login with the link created by SETA.

Close Meeting – Responsibility Statement

Area Assembly Meeting & Elections Sunday, October 4, 2020

Zoom Meeting Format – Christina S.

- Instructions were laid out for how the meeting would be run

Open of Area Committee Meeting – Rick M.

- Welcomed everyone
- Opened meeting with moment of silence followed by the Serenity Prayer

Preamble to SETA Policies and Procedures Manual – Christina S.

- Read the Preamble to the SETA Policies and Procedures Manual

Southwest Regional Trustee Overview/Update – Jimmy D.

- AA is alive and well!
- We love Zoom! The General Service Board and AAWS has been using the Zoom format to the utmost.
- AA's "Money Situation"
 - Profits from literature are down. This is our main source of revenue
 - Early retirement is being offered to those employees that qualify. Of the 25 eligible, 20 took the offer which AA in turn had to take a \$1.5 million draw from the Prudent Reserve to cover those employees, which roughly comes out to \$50,000 from AA and the rest is covered by insurance. Those 20 employees had 530 years of combined service to Alcoholics Anonymous!
 - We are waiting on the insurance money from the International Convention. Thank God we have insurance! It is given to us in increments, but we should receive the final payment by the end of this year. We DID NOT lose money on the convention because of the insurance we had in place.
 - Yes, we will be experiencing more draws from our Prudent Reserve. We are in a "flying blind" period right now.
- We are working from where we live right now.
- \$10,000 per month is paid to Google in order to be at the top of any search that has "alcoholism" in it; this amount is paid by a non-profit organization. Other keywords are "how to stop drinking" and "how to find a meeting". These are the goals we have with regards to this grant.

Alternate Delegate's Report – Kris H.

This rotation has been full of surprises. Lots of event cancellations (i.e., SWRAASA) and postponements. Look for virtual regional events at aa.org throughout 2021.

It's been a good experience serving as your alternate delegate. By the time this report is published, I'm guessing that any specific event information I give will be subject to inaccuracy due to Covid, so please check with the various hosts for up-to-date information before finalizing any plans (i.e., Texas State Convention, Regional Forums, etc.)

Stay safe!

In service,
Kris H.

Delegate's Report – Troy B-D.

Letter from Greg- General Service Board has authorized a drawdown of \$1.5 million from the Reserve Fund by A.A. World Services, Inc. to cover cash flow requirements in the 4th quarter of 2020.

Previously, in May, A.A.W.S. drew down \$3 million to address the sudden emergency situation related to the severe drop in revenue we saw in March and April. Also, over the summer we refunded nearly \$4 million for 2020 International Convention registrations.

Note: We received \$972,000 as an advance against our International Convention insurance claim to recover lost income, and we expect the balance of the claim to be paid out very soon

Note: This will put the Reserve Fund balance at approximately \$13.1 million, which reflects a level of approximately 7.8 months of office operating expenses. (The Reserve Fund calculation is based on recent actual operating expenses.)

Since May—through September—the groups have responded with breathtaking generosity in their Seventh Tradition contributions, which have ensured continuation of services to the Fellowship. For six months (March through August), our publishing revenue was well below budgeted levels, but September saw a positive uptick in literature sales. Not a trend yet, but very encouraging.

COST SAVING EFFORTS- Reforecast budget

Voluntary Retirement Incentive- 25 employees offered 22 AA 3 GV Program (VRIP) that has been offered to eligible employees as of August 1.

The General Service Board U.S./Canada has withdrawn from hosting the 26th World Service Meeting onsite in Rye Brook, NY in October.

No Face-to-Face gatherings for the remainder of 2020 and all of 2021. There will be virtual Forums with ours being scheduled for December 19th. Virtual Western U.S./Canada Forum on December 19, 2020, with the theme: “2020: Experience, Strength & Hope - what it was like, what happened, and what it is like now.” The one-day event will feature participation from the Pacific, Southwest, West Central and Western Canada Regions.

NetSuite ERP system has been ongoing. Special focused efforts are underway in the areas of Finance (contributions), Services (My Portal) and Publishing (webstore) with strong input and support from vendors, consultants and select workgroups.

PI- A vendor has been selected for the development of two new PSAs. Diversity will be a key factor in the casting process.

Literature- “A.A. for the Older Alcoholic” DEADLINE for submission: December 15, 2020. Stories not used will likely be forwarded to GV.

That Judith Ann Karam, Class A Trustee, serve for the balance of this panel year as director on the A.A. World Services, Inc. Board of Directors.

Archives- Posthumous Anonymity- Not to publicized photos of Co-Founders since we have no permissions.

Google Ads/Grants has been launched. I am disappointed that the Board has moved forward but I will trust the committee process. I am in no way against Google Ads/Grants however, I am concerned that one, we still have lots of questions and concerns about the program and two, that the floor action that came from the Finance Committee was deemed irrelevant. PSA

Hard Copies of Final Report from 70th GSC to share with District DCM's to distribute.

Area Committee Roll Call – Kathleen T.

- 68 voting members initially; 71 voting members accounted for at final tally
- See Page 19-20 for table of Area Committee Roll Call

NEW BUSINESS

Area 67 Panel 71 Elections – Jimmy D.

- See Table on page 21

Close Meeting – Responsibility Statement

GSR Workshop

The new GSR workshop was presented for the first time on zoom, Saturday, October 3rd at the seta assembly. The committee consisted of Elizabeth G., Dan K., Doug D. and myself.

We offered a "buddy system" for first time GRS's at their first assembly. Each person was given a name and number of someone attending the assembly for the weekend. That person could answer any questions and help them navigate the weekend.

We used the slide presentation the "GSR orientation" found on the alt. chair web page. It was great tool (with screen share) and our presenters could expand and add information as needed during the presentation.

With zoom being a new format, we asked everyone to turn off their video and remain muted during the presentation. We asked that all questions be held and typed in at our first break, and then again at the end of the presentation when would try to answer them all. That seemed to work pretty well as it allowed us to screen shot them. We let everyone know if we were unable to answer them all we would send out the questions and answers on seta announce.

We showed participants how to get on the seta website and to the GSR page (letting them know seta would be changing to a new internet system soon). We were able to show and explained all the valuable information the GSR page contains. We screen shared pictures of books and pamphlets that would be helpful for new GSR's

For our first zoom new GSR workshop it went well. We had four participants. I believe as we continue this zoom format, and with our new internet system coming on line soon, the possibilities for creativity are limitless.

I'd like to thank the committee for their hard work on the workshop. With this being our first new GSR workshop on zoom, there were some challenges we faced. Together we thought them through, and we came up with what we thought was the best way to present this important workshop to new GSR's and anyone who wanted to attend.

In service to serve,
Pam F.

Service Committee Reports

2020 SETA Convention – Debi F.

Dear SETA Family,

I hope that this finds you all sober, healthy and safe.

The Convention Committee has been meeting monthly since January and has done a great deal of work planning for a successful event. We have been working closely with the convention hotel and area officers to stay apprised of current restrictions due to COVID-19.

At this time, the hotel is restricted to 50% occupancy for any events in the facility. Full capacity of the ballroom space is approximately 1200; 50% occupancy would be 600. Our convention treasurer has calculated we would need 1050 attendees at the full convention fee of \$20 each to break even on our planned budget and contract requirements.

Upon discussion with the Area Chair (Rick M.), Delegate (Troy D.), and District 90 DCM (Bella L.), we learn that District 90 does not yet have a convention chair or hotel contract for 2022. In light of this, we discussed the option of requesting the CityPlace Marriott to roll our 2021 contract over to 2022 and all parties were in agreement this would be an optimal solution.

Based on all of these factors, we have asked the hotel for modifications on the contract as follows:

1. Reduce required sleeping room block from 211 (7 Thursday, 102 Friday, 102 Saturday) to only the sleeping rooms required for speakers (7 Friday, 7 Saturday) and necessary convention committee members (chair - 2 nights, co-chair - 2 nights, treasurer - 2 nights, registration - 2 nights, hospitality - 2 nights, security - 2 nights) - 13 sleeping rooms for 2 nights each. 1.

2. Reduce the Food & Beverage requirement for the ballroom space from \$5000 significantly to allow us to make our budget (suggest utilizing only the coffee costs, which are \$45/gallon + 20% service charge)
--OR--
3. Option to roll the contract from 2021 to 2022 dates.

Our CityPlace Marriott event manager is working with the hotel's sales and catering director to review our requests and will respond next week. We will have a limited face-to-face meeting at the hotel on October 11 immediately following our committee meeting via Zoom.

We currently have 48 pre-registrations, a total of \$1130 (registrations, coffee tags, and scholarship contributions). If a decision is made to either cancel the event or roll it over to 2022, we will contact each individual who has pre-registered to ask if they prefer a refund, to contribute it to the expenses occurred to date (\$359.97 + \$500 deposit), or roll it over to 2022 convention registration (in the event it is held in Houston).

Thank you for allowing me to be of service to the Area.

Love in service,
Debi F.
2021 Convention Chair
www.setaconvention.org

Archives – Eddie R.

It's been tough for the Archives Committee this past quarter, but we had some truly bright spot that made the trudging a bit easier.

We held our First Zoom Meeting sense the last Assembly where we had a chance to welcome our Newest Member to the committee, Marcus S. (who moved into town just a number of weeks ago) coming from District 40 as well as getting our feet wet with zoom as a committee.

Another Bright Spot that came up this quarter was the Virtual Workshop that was presented by the National AA Archives Workshop (NAAAW).

It was Most Informative and gave information on the 2021 workshop to be held in San Antonio as well as the 2022 in Little Rock which we'll be discussing in the breakout later today.

Finally, on a personal note, I want to thank, with all humility, the Area and the Archives Committee for having faith in me to allow me to be as Helpful as I was able to be, these past 2 years, to so many...And for that I am Truly Grateful...

Eddie R.
Archives Committee Chair

CFC – Roy E.

My name is Roy, and I am an alcoholic. I'm this year's CFC chair

Thank you for allowing me to serve and I'm going miss doing this. I feel like I got messed over by Covid on the second year of this panel 69. I hope we can resume our live assemblies soon.

We still meet on third Wednesday of the month at 7:30pm at Intergroup and we will be meeting Wednesday October 21st at Intergroup. We had already had our monthly meeting scheduled so we will not be meeting in the virtual room at 4:30 today.

We still sending books into the prisons and jails. Our Blue can fund has seen a decline in contributions but we still getting pretty close to half of what we use to.

At the same time, we are sending in a lot less books. Some of the facilities are allowing us to drop books off and we continue to do so and there has been a few more mail ins.

We still encourage Blue Can Contributions as meetings are going to be continuing soon. Real Soon.

TDCJ, and governor's task are working on allowing volunteers to come back in. We have submitted a Covid Plan showing what our staff will do in regard to social practices. Most likely they will allow this in the private prisons to start with.

Zoom meetings are not available in the prison as is the norm throughout the nation and Canada. The 4 Areas in Texas have been able to record audio zoom meetings and these recordings are going out to the 212 units. We have done meeting over steps 1 – 12. You do have to be an approved volunteer to participate in this. The BAMBI unit in Houston Texas has allowed us to have Zoom meetings at their facility and, again, you have to be an approved volunteer. It is a women's facility so only women can participate in this.

Our CFC conference has been rescheduled for next year on September 17 – 19th. At the Double Tree We are participating in a workbook and corrections pack up date. A couple of our trustees are doing this with us and the trustee corrections committee.

We have A lot of CFC chairs - past and present - from all over that are participating in this

Going to get something in there related to information technology and zoom meetings. This will be interesting. Updating the corrections workbook has been on the General Service Conference agenda for a number of years. A lot of updates have already been suggested such as contact information and links and such.

There is going to be a CFC workshop at the Spring Group November 7th from 1 – 4 and there is going to be a Spanish CFC workshop on November 22nd from 1 – 4 at the District 65 in Pasadena.

And Finally, I just want to say, again, it has truly been a pleasure to be of service these last couple of years and I pray you all stay safe and healthy.

Thank You.

Roy E. CFC - Chair

CPC – Dave L.

CPC Committee Purpose – *“Members of C.P.C. committees inform professionals and future professionals about A.A.— what we are, where we are, what we can do, and what we cannot do. They attempt to establish better communication between A.A.s and professionals, and to find simple, effective ways of cooperating without affiliating.”* – reprinted from *Cooperation with the Professional Community Workbook, page 5, with permission from A.A. World Services, Inc.*

This quarter the CPC Committee:

- Current committee chairs:
 - CPC Chair – David L.
 - Alternate CPC and Court Chair – Rosemary J.
 - CPC Alt. Secretary – Kristi A.
 - CPC Disaster Response – Peter C.
 - CPC Veteran/Military/Police/Fire Department Chair – Bill A.
- There are multiple other positions available within the CPC committee – hospitals, schools, clergy, EAP programs
- Hosted a 4th North American CPC Zoom meeting on September 2nd
 - 25 participants from across the U.S. and Canada
 - Everyone is sharing similar difficulties with the pandemic – looking for new ways to communicate effectively
- The new 12-step Hospital Program for Area 67 has been put on hold until normal visiting hours are established in the hospitals due to the Covid-19 pandemic
- The national EAP Conference held in Houston at the end of October has been postponed TBA
- The good news is that there have been a lot of CPC workshops from across the U.S. which can now be attended virtually, and we are utilizing new tools in CPC service work.

We need your help!!:

The possibilities to carry the message by reaching out to professionals is nearly limitless. But we need people, lots of people. We need members, groups and districts to learn out to carry the message by being “Friendly with our Friends” as Bill liked to call it.

- If your District doesn't have a committee, consider starting one, and standing for its chair position
- Attend the Area CPC meeting, any AA member can attend and be a committee member, you do not have to have an elected position to join in.
- Please encourage your group members to participate.
- Cooperation with professionals – like everything else in A.A. – is based on personal contact. What a local committee decides to do will be dictated by local needs and experience. A look at our history shows clearly that cooperation with professionals has been an integral part of the Fellowship since our beginnings. A.A. might never

have gotten off the ground, or progress would have been much slower, without the help of nonalcoholic professionals.

So, Join us:

We meet the first Monday of each month at 7:30pm - you can join via ZOOM, meeting ID: 632 634 860 (<https://zoom.us/j/632634860>).

For more information or to help, please contact us at cpc@aa-seta.org

In Service,

David L. – Chairperson, Cooperation with Professional Community (CPC) Committee, SETA (Area 67)

Rosemary J. – Alternate Chairperson, Cooperation with Professional Community (CPC) Committee, SETA (Area 67)

Finance – Michelle H.

- Committee continues to meet monthly using Zoom on the 3rd Saturday at 10:00 am, except during Assembly months. The Zoom link does not change each month & can be found on the Area Finance Webpage.
- We are adding more resources to our Finance Webpage each month it seems. This will be our main source of communication to the Area concerning all things Finance. Please use this resource for meeting, committee & budget information, minutes & Finance Committee webmail links.
- New detailed pie charts, fillable venue contract checklists/forms & prudent reserve calculations are coming to our webpage soon (probably after G-Suite transfer)
- Received bank statements from Treasurer for verification. Ron is doing his job, he has corrected previous mistakes in the explanation boxes of the treasurer's report. I believe this is important to talk about because it builds transparency, security & trust.
- Committee continues to work on 'tracker' items, our goal is to have them all completed by the end of year.
- The Finance Committee started 2020 off with a To-Do List of 37 items that was generated off of the last Area Inventory, Groups, Districts & individual members concerns & suggestions. We have been diligently working on our list & have 6 items left to discuss as a committee
- Some items from our tracker that the committee decided to focus on & group into a motion package for the Area to discuss & vote on in October are-
 - Decreasing SETA Convention Loss Funds
 - SETA Convention Committee Bank Account
 - Motions were completed & submitted to Area Chair 45 days before October Assembly
- Several questions were captured regarding the budget process for the committee to address & one of the big ideas we have been looking at from all angles is "What structural changes do we need or we would like to present to the Area to redesign the budget?" This will not come to fruition this rotation as we are nearing the end & there are still several ongoing work items that the committee is focusing on as well, but it is on our agenda & minds.
- Creating a detailed report of the last 3 years of the unspent portion of the budget to help aide us in addressing the budget concerns, mandated expenses & how we balance the budget.
- Discussing a potential Budget Meeting Orientation for incoming budget holders.
- Creating for the very first time in Area Finance Committee history our very own table display. We are really trying to put some focus on the fact that this is an Area Committee 7 all members are encouraged 7 welcomed to come get involved.
- Working with several budget holders to get data for next budget meeting.
- Reached out to Houston Intergroup regarding tax questions from one of our Spanish Intergroups.
- Quarterly committee report compiled for minutes.
- The committee opted to skip the opportunity to meet virtually on Saturday of the Assembly & keep our regular monthly meeting schedule for October.

Grapevine – Kimberly L.

No Report Submitted

IT – OPEN

No Report

La Viña – Alicia M.
No Report Submitted

Literature – Jackie S.

My name is Jackie S.; I am the Area Literature Committee Chair.

The purpose of the Literature Committee is to raise the awareness for A.A. Conference-approved literature, audiovisual and other special items.

The Area literature committee has been meeting the 3rd Tuesday of each month from 8:30 – 9:30 PM using ZOOM online meetings. We also plan to meet today at 4:30 PM here at the ZOOM assembly.

When the pandemic started, we took a hard look at our situation and asked ourselves, how can we do more as a committee? Should we spend our budget differently? What part of A.A. Literature can be most helpful for A.A. members during this trying time? One of our ideas was to create posts to secret Facebook groups informing A.A. members about the new book, Our Great Responsibility. Another idea was to highlight different pamphlets at the end of online A.A. meetings, and during the face to face meetings where they were available. Did you know that you can buy one of every A.A. pamphlet that the Houston Intergroup has in stock for under \$10.00? Did you also know that you can view online at aa.org, every A.A. pamphlet in their entirety? Not just the first page or two, but the entire pamphlet!

Later, we decided to attend a couple of online Literature workshops to get a feel for how they could be. We determined that this could be a great example and guide for an online workshop that we could put on with a focus on A.A. pamphlets. So I am pleased to announce that The Area Literature Committee is going to put on an A.A. literature workshop on Saturday, October 31st, from 1:30 – 3:30 PM. We will be sending out a flyer via SETA ANNOUNCE with the meeting ID and password. And yes, costumes are encouraged! And we plan to do some Literature giveaways! We hope to keep fun and funny! Please join us!

And that's the end of my last report as Area Literature Chair and I just want to say this is been my favorite service position. I treasure the experience and I am going to miss it! Thank you for allowing me to serve.

Multi-Lingual – Pedro A.

No Report Submitted

Newsletter – Annette C.

No Report Submitted

PI – Amy E.

No Report Submitted

SCAP – Melanie M.

No Report Submitted

TFC – Sarah O.

Dear Area 67,

New Area 67 TFC Web Site for “G-Suite”

- The BTG Group Web Page and Data Base on the new SETA website has been launched. More training will take place over the coming months for committee members to get registered and familiar with the site. The site's functionality:
 - Form for BTG volunteer sign up
 - Collaborative E-mail link for TFC members to respond to Facility requests sent via the group web page

Districts are working to stay in contact with the facilities in Area 67 to support their needs during COVID

- Facilities are keeping their meetings internal and facilitated by staff members

Service Opportunities

- Secretary

For more information please contact Sarah O. at sarah.o@aa-seta.org

Brazos Valley Intergroup – OPEN

No Report

Houston Intergroup – Dan K.

No Report Submitted

9th District Intergroup – Lori H.

No Report Submitted

Oficina Intergrupala Hispana (D63, 64, 65) – Edwin C.

No Report Submitted

Intergrupa Hispano Del SW (D66 & 67) – Andres P.

No Report Submitted

District Committee Member (DCM) Reports

District 10 – Katherine M.
No Report Submitted

District 20 – Jakalyn R.
No Report Submitted

District 31 – Patty H.
Greetings from District 31!

Hello everyone, I'm Patty H. DCM from District 31, and I am very happy to be of service in our district. District 31 has over 40 groups and we are located in the northeast corner of the Southeast Texas area 67. We meet the third Sunday of every month at 2pm-4pm.

Throughout the Covid-19 crisis, we have tried to remain in contact with all our groups and continue to seek to be of service. Our District monthly meetings continue to be Zoom only and we have had approximately 14 to 16 in attendance.

We are completing a revision to our District Directory for all active meetings and hope to distribute this information within this month.

In September we elected new District Officers and I am very happy and grateful that our current Alt DCM, Cheryl M., will be the next DCM for District 31. Cheryl is a wonderful servant of AA and I believe she will be a great DCM for District 31. Karon M. will be our new Alt DCM and we pray that next year we will have the ability to let Karon LOOSE with her ideas, enthusiasm, and experience to have lots and lots of WORKSHOPS!!! We filled approximately half of our positions, so we are praying that others will step up soon.

As this is my last assembly as DCM, I would like to thank everyone for their support and guidance during my term. Thank you to Troy and Kris, Rick and Cristina, and especially Tammy Z for showing me how its' done! Thank you to Cheryl M. for her support and knowledge throughout these two years. I would have NEVER figured out the Zoom process without her! And of course, all the wonderful and active members of our wonderful District 31.

This past year has certainly not been how I would have chosen, but I pray that as we learn and adapt to this new environment, we continue to love and support each other while putting AA's primary purpose, the principals, and service first.

I am so very grateful to have had the opportunity to participate, develop friendships, and to be of service. Thank you everyone.

In Loving Service,
Patty H.
DCM District 31

District 32 – Rick L.
No Report Submitted

District 33 – Tony W.

District 33 meets every third Saturday at 1:00 at the Brazos Club in Bryan. Attendance and participation has increased substantially since the reopening for live meetings in May. Quite a few of the original AA's still around from the forming of the District over 30 years ago are again in attendance. It's the coolest thing. Meetings have calmed and streamlined and we are getting quite a few lingering agenda items scratched of the list.

As our numbers continue to increase, so do the filled Committee positions. Elections were last month and all Officer and Committee positions were filled except for TFC Chair, which has never been a District position until now and is needed as much as any of the others. We also did not have an Alternate Secretary voted in at that time but now have someone eager to stand for that as well. Again, this level of participation at District Committee hasn't been seen here in decades. Left to tackle in this rotation is the finalization and approval of the Policies and Procedures manual for the District, which is slated for an extended meeting in two weeks. We also have the approved but unexecuted motion of a long overdue District inventory, but have a pretty much one day remedy for that headed by past Delegate Betsy G. All are looking forward to that show.

In summation, let me say that this rotation has been a challenge for all involved. We'd had to maneuver through an attempted hostile takeover of a Committee Chair position, splintering off Subcommittees, and all out upheaval on multiple levels. It has been an experience for all involved, but also one filled with growth, education and understanding, and a true test for our entire District to see if we really do, in fact, invite God into our rooms to show us patience, love and tolerance. We passed that test eventually.

Thank you all for the opportunity to serve and to add so many tools to my ever-expanding spiritual toolkit. It has truly been an honor, a real pleasure in getting to know everyone that has had a hand in our growth. It has also been an even greater pleasure watching our entire fellowship, both in and out of our District, take on and tackle all the events in this biennium's rotation with such stalwart dedication, grace and caring. Truly and honor, and truly looking forward to continuing service in whatever capacity I'm called to serve in.

God bless you all,
Tony

District 40 – Reino F.

Greetings from District 40!!

Normally we meet on the 2nd Tuesday of every month and when can it will be at the Spring Branch Memorial Club 1200 Blalock Rd Bldg. #378, Room B Houston, TX 77055 starting at 7:15pm.

Since April we have met the same 2nd Tuesday of the month on ZOOM at 7:00pm.

At the September meeting we voted to send the 2020 budgeted amounts for the Traditions Dinner and the SWRAASA to be send as contributions to GSO 70%, Houston Intergroup 15% and CFC 15%.

District 40 is currently missing 1 committee position the IT committee.

We held our elections at this meeting and the new D40 officers for 2021 are: DCM – Jackie S, Alt DCM – Doug D, Secretary – OPEN, Alt Secretary – Open, Treasurer – Mike W, Alt Treasurer – Scott B; Committee Reps are: Archives – Marcus S, CPC – Bill A, CFC- Open, Grapevine – Open, IT – Open, Intergroup Liaison – Mitch A, Literature Rep – Dan K, Newsletter Editor – Fernando B, PI – Terri O. TFC – Open

In Service,
Reino F
D40 DCM
dcm-40@aa-seta.org

District 51 – Steven W.

No Report Submitted

District 52 – Meece' T.

Good afternoon,

I am Meece' (Meeka) T., Recovered Alcoholic, DCM D52. Due to Covid-19 our District Meeting was moved to Zoom format as of April 2020. Our District meets the first Tuesday of every month 7:00pm-8:30pm

- The District is in the process of moving to Venmo; accepting electronic contributions will eliminate the need for a Post Office Box saving the District spiritual dollars.
- The Committee reviewed, updated, and approved all position descriptions AND the District Policy and Procedures Manual.
- The Committee has decided to continue in ZOOM format until further notice; we will re-evaluate each month because there are members who are eager to return to face to face meetings.
- The DCM is in the process of creating a thumb drive/binder for the incoming DCM, Alternate DCM, and Treasurer.
- Since SWAARSA was cancelled, the DCM has CDs from past SWAARSA that will be shared with each incoming member who has been voted in for next term.
- In August Troy reported out from the General Service Conference and as a result of the exercise we participated in at the end of his presentation the District Committee has begun discussions on how to create hybrid meetings (ZOOM/In Person) going forward to address our issue of having such a large district per square mile with sparse population.
- In September, the District held their Vote for incoming chair members 1/2021-12/2022 and they are as follows:
Incoming

- DCM -Chris G.
- Alternate DCM – Ricardo D.
- Treasurer – OPEN
- Secretary – Lisa A.
- Grapevine – Fernando R.
- Corrections – OPEN
- TFC – OPEN
- PI/CPC – OPEN

As the out-going DCM, I have purposed to fill open positions, begin working with the incoming DCM now since he has not served as Alternate nor had the opportunity to attend SWAARSA. I would like to leave the District in the best position going forward. I want to thank those who have pressed through all that has happened this rotation, those who may not have made it to the end but will always be “a part of” in our hearts; it has been an honor to serve alongside you. and I encourage them all to keep your head up and no matter what we stay sober!

District 60 – Deborah M.
No Report Submitted

District 62 – Manuel R.
No Report Submitted

District 63 – Jose P.
No Report Submitted

District 64 – Severiano M.
District 64 has 17 groups and 14 are active. Due to Covid-19 we meet in District 64 once at the end of each month instead of weekly.

District 64 has three Committees.

- La Vina will be working eventually depending on its needs due to Covid 19.
- Correctional Committee has not been able to visit correctional facilities due to the same problem. The Committee still meets occasionally.
- Literature Committee, working well. They meet with our District monthly.

Our event LVIII Asamblea Hispana de AA, State of Texas, May 22 – 24, 2020, “AA Un Paso a la Libertad” Theme of “AA a Step towards Liberty” which was to be held in Fort Worth, Texas, has been cancelled until next year due to Covid 19. The Event, XLVII Hispanic National Convention of A.A. “Mas Alla de las Fronteras”, theme, “Further past the Borders”, U.S. and Canada which was going to be held in Chicago, Illinois on Labor Day weekend, 2020 has been cancelled until next year due to Covid 19.

Also, the XXII Hispanic South Texas Assembly which was scheduled in Houston, Texas in November 2020 was cancelled until next year due to Covid 19.

For your attention in this Legacy of Responsibility of the World Services in which we are sure you will protect and sustain and take care of this worldwide legacy, we appreciate the collective responsibility which is the largest A.A. has.

Contributing with affection and trust,
Severiano M.
DCM

Arturo B.
Alternate DCM

District 65 – Arnulfo C.

Greetings from all of us that form district 65 of AA. Wishing that you are having happy 24 hours of sobriety. Our district consists of 13 groups but only 9 have a GSR. we meet on Saturdays from 6:00 pm onwards and these meetings are only changed to Thursdays before an assembly or convention, the GSRs who are present vary between 3 and 5. We count with a service desk and (3) committees (la Viña, correctional and literature). La Viña committee motivates literature and subscriptions it has currently 86 subscriptions for the 2020 year. They meet with the district’s 63,64 and 66 the last

Thursday of the month from 8:00pm onwards. It also assists to the meetings of the permanent la Viña committee south zone the first Sunday of the month. Such meetings rotate in different cities San Antonio, Austin and Houston. from 10:00pm onwards. The correctional committee regularly motivates the blue cans and meets with the other correctional committees from area 67. The literature committee motivates literature in the area groups. We have a meeting to change the DCM and the GSR according that for the years 2021 and 2022 the DCM will be Enriquez G

Thank you for your attention to our report.
DCM —Arnulfo C.
Alt: Enriquez G.

District 66 – Manuel O.
No Report Submitted

District 70 – Brady G.
No Report Submitted

District 81 – Catherine G.
Greetings from District 81

As we all agree 2020 has been the most unusual year. Our goal this year has been to keep the groups unified and the committee's carrying the message. WE have had success on all levels.

Our groups started with many meeting locations being closed and moving toward Zoom as a way to continue meeting and carrying the message. Many had little problems adapting however, there is a segment of our groups that are not computer savvy and or still use flip phones. This challenge continues for some. Several meeting locations were reopened with strict rules of masks and limited occupancy. This found many groups holding an in-person meeting and zoom meetings. The challenge here was hearing everyone's voice and thoughts during group conscience meetings. I have attended several GC meetings and really pushed the Traditions and how they can guide us during these uncertain times.

Our committees have thought outside the box on how to continue to carry the message and have really stepped up.

- TFC uses Zoom and through this process have been able to reach more facilities. The facilities are also in favor of continuing this method
- CFC has 2 units they normally carry the message, Carol Young Unit and Galveston County jail. Because of lock downs at both units the CFC committee has and continues to gather Grapevine issues and delivers them to the Chaplin. Another great resource has been Grapevine itself. By generously opening the vaults of articles many articles have been printed and carried into the Carol Young Unit.
- PI/CPC also faced the cancellation of Fairs they normally participate in, by having a table set up. All meetings with Parole and Probation departments have also been canceled due to COVID. The committee continues to place meeting schedules and general AA info in the Galveston and Kemah Hotels.
- Literature Committee has made newcomer packets and delivers or mails the packets to the Newcomer. This has been very well received and we will continue to offer this to the groups. The funds come right from the District.
- Archives has just been able to get back to our room as the facility it is housed in has been closed. All documents have been saved and are ready to be entered.
- Finance and Budget continued to meet via zoom and created 2021 budget as best we could with the uncertain times. Thankfully, we have been operating on a fully funded budget for the past 4 years and have been able to ask our groups to support GSO and Intergroup as the District is financially strong.
- Workshop committee unfortunately shut down.

Elections were held and only 2 positions remain open. We have noticed a decrease in attendance during our monthly district meetings, down from 35+ to 22. I'm sure part of this is because they miss the fine dining at Kelly's.

Two (2) Ad Hoc committees are in place. One is setting up online donations and the other has been investigating creating a District 81 web page. The general consensus from our groups is to move forward with both.

Thank you for the opportunity to serve District 81

Respectfully submitted
Catherine G. DCM

District 82 – Terry C.

District 82 is doing well. During the beginning of the pandemic there was a struggle, however last month we were able to pull together a district zoom and in person meeting. We had high attendance that resulted in the filling of 9 district positions including the DCM, alt DCM and treasurer to mention a few. There are still some meetings that are not functioning at this time, but there are many that are meeting in person following CDC guidelines.

In service.
Terry C.
District 82 DCM

District 90 – Bella L.

District 90, Area 67 meets every 1st Sunday of each month
1235 Crockett Street (West End Group)

1:00pm for fellowship (respecting social distance)
2:00pm for Sharing Session

- Each month we have had a learning session for the Concept of the Month, and it has served as positive knowledge for our district. Our Secretary list Traditions and Concepts in the newsletter each month to enhance District service newcomer's knowledge.
- District 90 held elections for our committee on September 6, 2020 several positions was filled, while others were filled September 27, 2020. We still have a few positions need filling. I would like to take this moment to ask you to help me welcome our newly elected DCM Art G., and Alternate DCM Julianne L., who will serve 2021-2022 term. God loves Himself some District 90!!!
- Our District has had face to face meetings, as well as Zoom and the attendance has been amazing during this pandemic that has tried to take control of our unity. WE ARE STRONGER and SAFER!
- Our Convention, Gratitude Dinner, and Traditions Workshop has all been rescheduled to year 2021, due to the COVID pandemic. (dates TBA)
- We have continued to reach out to the prisons and treatment centers to assist the suffering alcoholic. Our CFC Chair is in process to get the approval to attend face to face AA prison meetings, we have continued to chair every Wednesday Zoom meeting for two treatment facilities, and we have donated a subscription to the Federal prison for the Grapevine.

In Love and Service,
Bella L., DCM
D90, A67

Area Committee Roll Call Oct 2020			
Position	Full Name	Committee	Assembly
Area Officers			
Delegate	Troy B	X	X
Alternate Delegate	Kris H	X	X
Chairperson	Rick M	X	X
Alternate Chairperson	Christina S	X	X
Registrar	Tammy Z	X	X
Alternate Registrar	Kathleen T	X	X
Secretary	Deborah B		
Alternate Secretary	Pam F	X	X
Treasurer	Ron S	X	X
Alternate Treasurer	Cynthia B		
Standing Committee Chairpersons			
Archives	Eddie R	X	X
Alternate Archives	Mike D		
CPC	David L	X	X
Alternate CPC	Rosemary J		
CFC	Roy E	X	X
Alternate CFC	Roland R	X	X
Finance	Michelle H	X	X
Alternate Finance			
Grapevine	Kimberly L		
Alternate Grapevine	Nicole L		
IT			
Alternate IT	Ed R		
La Vina	Alicia M		
Alternate La Vina			
Literature	Jackie S	X	X
Alternate Literature	Hilton L	X	X
Multi-Lingual	Pedro A		
Alternate Multi-Lingual	Alvaro D		
Newsletter	Annette C		X
Public Information (PI)	Amy E		X
Alternate PI	Michelle W		
SCAP	Melanie G		
Alternate SCAP			
TFC	Sarah O	X	X
Alternate TFC	Kendyl W		
Convention Chairs			
2021 Convention Chair	Debi F	X	X
2021 Convention Co-Chair	Tony W		X
Liaisons to Intergroup			
Brazos Valley Intergroup			
Houston Intergroup	Daniel K		X
Ninth District Intergroup	Lori H		
Ninth District Intergroup Alternate			
Oficina Intergroupa Hispana (D63,64,65)	Edwin C		
Intergroupa Hispano Del SW (D66 &67)	Andres P		
Intergroupa Hispano Del SW Alternate (D66 &67)			

DCMs			
District 10 DCM	Katherine M	X	
District 10 Alt DCM			
District 20 DCM	Jackalyn R	X	X
District 20 Alt DCM	George S		X
District 31 DCM	Patricia H	X	X
District 31 Alt DCM	Cheryl M		
District 32 DCM	Rick L	X	X
District 32 Alt DCM	Kim B		
District 33 DCM	Tony W	X	X
District 33 Alt DCM	Allise B	X	X
District 40 DCM	Reino F	X	X
District 40 Alt DCM	Doug D		X
District 51 DCM	Steven W	X	
District 51 Alt DCM	Kern V		
District 52 DCM	Meece T	X	X
District 52 Alt DCM			
District 60 DCM	Deborah M	X	
District 60 Alt DCM			
District 62 DCM	Manuel R		
District 62 Alt DCM			
District 63 DCM	Jose P		
District 63 Alt DCM	Aurelio D		
District 64 DCM	Severiano M		X
District 64 Alt DCM	Arturo B		
District 65 DCM	Arnulfo C		
District 65 Alt DCM	Henriquez G		
District 66 DCM	Rodrigo C	X	
District 66 Alt DCM	Armando A		
District 70 DCM	Brady G	X	X
District 70 Alt DCM	Byron T		
District 81 DCM	Catherine G		
District 81 Alt DCM	Veronica M	X	X
District 82 DCM	Terry C		
District 82 Alt DCM	Frank B		
District 90 DCM	Bella L	X	X
District 90 Alt DCM	Art G		

Panel 71 Elections - October 4, 2020

<u>Position</u>	<u>Method</u>	<u>Election Result</u>
At Large Trustee Nominee	3 rd Legacy	Deborah D.
Delegate	3 rd Legacy	Kris H.
Alternate Delegate	3 rd Legacy	Rick M.
Chair	3 rd Legacy	Christina S.
Alternate Chair	Most Votes	Bella L.
Registrar	3 rd Legacy	Kathleen T.
Alternate Registrar	Most Votes	Pam F.
Secretary	3 rd Legacy	Meece' T.
Alternate Secretary	Most Votes	Chelsey G.
Treasurer	3 rd Legacy	Reino F.
Alternate Treasurer	Most Votes	Roy E.
Finance Chair	3 rd Legacy	Ron S.
Archives Chair	Most Votes	Mike D.
Archivist	Most Votes	Eddie R.
Cooperation with Professional Community	Most Votes	Kimberly L.
Correctional Facilities Committee	Most Votes	Roland R.
Grapevine Committee	Most Votes	OPEN
IT Committee	Most Votes	Jorge F.
La Vina Committee	Most Votes	OPEN
Literature Committee	Most Votes	Hilton L.
Multilingual Committee	Most Votes	OPEN
Newsletter	Most Votes	Melanie G.
Public Information	Most Votes	Christi A.
Promotion Committee (SCAP)	Most Votes	Deborah M.
Treatment Facilities Committee	Most Votes	Kendall W.
Houston Intergroup Liaison	Most Votes	Joel G.
Brazos Valley Intergroup Liaison	Most Votes	Les R.
9 th District Intergroup Liaison	Most Votes	OPEN
Oficina Intergroupa Hispana (D63,64,65)	Most Votes	OPEN
Integrupa Hispano Del SW (D66&67)	Most Votes	OPEN